

WATERLOO UNDERGRADUATE



# Vice President, Government Stakeholder Relations Nomination Package

Federation of Students, University of Waterloo, operating as  
Waterloo Undergraduate Student Association (WUSA)

\* It is not necessary that a candidate complete this paper nomination package if they complete all the steps in the online nomination form.

**IF YOU CHOOSE TO PHYSICALLY DROP  
THIS OFF AT THE SLC TURNKEY DESK:**

RECEIVED BY:

Name: \_\_\_\_\_

Date: \_\_\_\_\_

**2026 - 2027**

# Important

- Please read this nomination form in its entirety.
- Only undergraduate students and members of the Corporation are eligible to sign nomination forms.
- Fill out all parts of your nomination form.
- For those running in the WUSA General Elections, applications are due on Thursday, January 22, 2026, on [vote.wusa.ca](https://vote.wusa.ca)\*
- The All-Candidates Meeting will be held on Friday, January 23, 2026, at 5:30 p.m. This Info Session is mandatory as essential information will be shared concerning the responsibilities attached to the role, the elections process, and the campaigning period.\*
- Candidates are responsible for familiarizing themselves with the Waterloo Undergraduate Student Association's by-laws, elections & referenda procedures, and all other applicable organizational documents.
- Candidates are encouraged to submit their information mainly through the online nomination process on [vote.wusa.ca](https://vote.wusa.ca) for inclusion in WUSA Elections promotional materials. If you choose to forgo the online process, please provide the following information in addition to this form: name, team name (if applicable), program and year, previous applicable involvement with WUSA/Waterloo (point-form), top three platform points (option to expand in section below or direct to external link/contact for full platform, but this area is to be brief point-form and not the place to expand on these points), a maximum 100 word bio/reasons why someone should vote for you, and any links to website/social/email address.\*

\*Not applicable for those running in a by-election.

# Role Description

The Vice-President, Government Stakeholder Relations serves as an Officer of the Waterloo Undergraduate Student Association (WUSA), providing strategic leadership on external advocacy and government relations on behalf of undergraduate students at the University of Waterloo. The role advances the WUSA's policy priorities related to post-secondary education, student affordability, and community wellbeing through constructive engagement with government and external partners.

## Key Responsibilities

### 1. Governance and Strategic Leadership

- i. Support the President in maintaining a strategic focus across the Board's work by contributing to cohesive direction and purpose in policy and strategic discussions.
- ii. Act as the Deputy Chief Governance Officer by supporting the President in maintaining effective governance practices.
- iii. Contribute to a unified strategic direction by ensuring that external advocacy priorities are aligned with the Board's policy framework and long-term objectives.
- iv. Ensure the Corporation's participation in external bodies like Ontario Undergraduate Student Alliance (OUSA) and Canadian Alliance of Student Associations (CASA) reflects the Board's positions, values, and governance standards.
- v. Serve as the Board's lead officer on external advocacy governance, including Board committees or working groups related to government relations, sector partnerships, and external strategy.

## **2. Strategic Advocacy and Representation**

- i. Provide high-level leadership and direction for the Student Association's government and external advocacy priorities, ensuring alignment with the Board-approved strategic plan and advocacy principles.
- ii. Lead advocate on behalf of the Corporation in discussions and initiatives with the Government of Ontario, the Government of Canada, and municipal governments on all matters related to postsecondary education.
- iii. Serve as the primary elected representative of WUSA to provincial and national student advocacy bodies such as OUSA and CASA.
- iv. Serve as the lead officer who sits on external Government-facing bodies such as the Town and Gown Association of Ontario and other community organizations addressing issues affecting students such as housing, transit, and safety.

## **3. Relationship Management and Reporting**

- i. Foster and maintain strong, strategic relationships with elected officials, public servants, and partner organizations that influence post-secondary education policy.
- ii. Represent WUSA at other official functions and public occasions where additional or alternative representation to the President is appropriate.
- iii. Report to the Board on developments and outcomes from participation in these bodies.

## **4. Strategic Alignment and Policy Development**

- i. Collaborate with the President and Vice-President, Student Experience to ensure coordination between external (governmental and community) advocacy and university-facing advocacy efforts.
- ii. Champion evidence-informed policy positions by reviewing research and advocacy outputs developed by the Student Association and approved by Board.
- iii. Provide regular, structured reports to the Board on external advocacy activities, outcomes, emerging issues and opportunities in external relations and recommend appropriate advocacy approaches to the Board.

## Key Competencies



1. Strategic thinking and policy analysis planning



2. Government relations and stakeholder engagement



3. Public representation and diplomacy



4. Collaboration and coordination across governance levels

## Time Commitment

The term of office for the Vice President is from May 1, 2026, to April 30, 2027, and is a full-time position. The Vice President will also be expected to attend certain events outlined in their role description that may fall outside of regular working hours, including committee meetings, serving official functions, and certain public occasions.

# Candidate Eligibility

- Candidates for Director positions must be full members of the Waterloo Undergraduate Student Association. According to the bylaws, a full membership is defined as follows:
  - i. Each undergraduate student currently registered at the University of Waterloo.
  - ii. Each undergraduate student currently registered in a co-operative work term at the University of Waterloo.
  - iii. Each person who was an undergraduate student in the previous term who has not withdrawn or graduated from the University.
  - iv. Each Officer of the Corporation who (i) was elected as an Officer while an undergraduate student, (ii) has graduated from an undergraduate program at the University, and (iii) has yet to complete his/her/their term of office.
- In addition to be able to run in the election, Directors also must meet the following additional requirements:
  - i. Must be at least 18 years of age;
  - ii. Must not be a person who has been found under the Substitute Decisions Act, 1992 or under the Mental Health Act to be incapable of managing property;
  - iii. Must not have been declared incapable under the laws of a Canadian province or territory, or by a court in a jurisdiction outside Canada;
  - iv. Must not be an employee of the Corporation; and
  - v. Must not be an undischarged bankrupt or expect to become bankrupt during the duration of the term of office.
- Nominations for Officer positions require the signature of the candidate and the signature of one hundred (100) other electors. These electors must be members of the Corporation.
- The Chief Electoral Officer, or designate thereof, with the assistance of the ERO, shall verify the validity of each nomination form. If a nomination is invalid, the nomination will be rejected, and the candidate will be notified. Candidates whose nominations are rejected after the end of the nomination period will have two business days to make corrections and amendments.
- Candidates who have not clarified their membership status by either adding sufficient classes to their schedule or arranging their fees will not be allowed to stand in the election.

# How much does it cost to run?

Officer campaigns have a strict spending budget of \$375.00 per candidate. Campaign teams may receive a higher spending limit depending on the campaign team size. Candidates will receive a reimbursement from the Waterloo Undergraduate Student Association for up to one hundred per cent of their spending budget. Spending budgets for campaigns can be found in the WUSA Elections and Referenda document [Section 7.1]. Candidates, campaign teams, and referendum committee accruing three (3) or more demerit points will receive a reduced reimbursement. Disqualified candidates are not eligible for this subsidy.

## Important Dates

All times displayed local Waterloo, EST (GMT -5)

- **Nominations:** December 22nd – January 22nd
- **All Candidates Meeting:** January 23rd, 5:30pm
- **Campaign Period:** January 25th – February 5th
- **Voting Period:** February 3rd – 5th
- **Board Retreat:** May 5th - 8th
  - (must be available if elected to qualify for the role)

# Consent

I, \_\_\_\_\_ give my consent to this nomination for Vice President, Government Stakeholder Relations of the Waterloo Undergraduate Student Association.

I will be running on team \_\_\_\_\_ (if applicable).

\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Faculty and Year of Study

\_\_\_\_\_  
Date

\_\_\_\_\_  
ID Number

\_\_\_\_\_  
Local Address

\_\_\_\_\_  
Permanent Address

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Local phone number

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Permanent phone number

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E-mail address

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## STATEMENT OF UNDERSTANDING

I understand that as an Officer, I will be expected to balance the best interests of the undergraduate student body and those of the corporation. I understand that if elected, I will be required to complete documents such as Conflict of Interest Declaration forms, attend all board trainings and comply with all other responsibilities indicated in procedures, as well as the policies and bylaws of the Corporation.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



# Officer Nomination Form

We, the undersigned hereby nominate

\_\_\_\_\_ for the office of Vice President,  
Government Stakeholder Relations of the Waterloo Undergraduate Student Association for  
the 2026-27 term.

\* Please clearly print your full name, sign your full name, and indicate your ID Number \*

PRINTED NAME	SIGNATURE	ID NUMBER
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(Vice President Candidates are required to receive 100 signatures)

Candidate Checklist

- ☐ I am an undergraduate student, with fees paid/arranged in full
- ☐ Complete signatures for nomination