



Officer Nomination Package*

2025-2026 Vice President

Federation of Students, University of Waterloo, operating as Waterloo Undergraduate Student Association (WUSA)

* It is not necessary that a candidate complete this paper nomination package if they complete all the steps in the online nomination form.

Received by:

If you choose to physically drop this off at the SLC Turnkey Desk

Name

Date

Important:

- Please read this nomination form in its entirety.
- Only **undergraduate students who are members of the Corporation** are eligible to sign nomination forms.
- Fill out all parts of your nomination form.
- For those running in the WUSA General Elections, applications are due **11.59 p.m. on Thursday, January 23, 2025**, on vote.wusa.ca
- A Candidate Info Session will be held on **Tuesday, January 14, 2025, from 5:00-6.00 p.m.** The info session is designed to provide potential candidates with an understanding of the responsibilities associated with serving on the Board. The goal is to ensure they are well-informed before deciding to run for a position.
- The All-Candidates Meeting which is scheduled to hold **January 23 at 6.30pm** provides details of the elections process and campaigning period.
- Candidates are responsible for familiarizing themselves with the Waterloo Undergraduate Student Association's by-laws, elections & referenda procedures, and all other applicable organizational documents.
- Candidates are encouraged to submit their information mainly through the online nomination process on vote.wusa.ca for inclusion in WUSA Elections promotional materials. If you choose to forgo the online process, please provide the following information in addition to this form: name, team name (if applicable), program and year, previous applicable involvement with WUSA/Waterloo (point-form), top three platform points (option to expand in section below or direct to external link/contact for full platform, but this area is to be brief point-form and not the place to expand on these points), a maximum 100 word bio/reasons why someone should vote for you, and any links to website/social/email address.

Duties as Vice President



The Vice President works with students, staff, and organizations (both internal and external to the University) to work towards high-quality and affordable post-secondary education.



The Vice President often provides for the representation of the Corporation when more than one representative is required at official university functions and on public occasions, or when the President is unable to attend.



The Vice President is responsible for advocating on behalf of University of Waterloo undergraduate students to the Government of Ontario, and the Government of Canada, on all matters related to postsecondary education.



The Vice President is the lead of the directors who also sit on external Government-facing bodies such as the Ontario Undergraduate Student Alliance (OUSA), and other committees to advocate for student issues.



The Vice President works with the WUSA Research team to conduct examinations into post-secondary education and uses data to develop policy and stances for the Corporation, sometimes in collaboration with larger advocacy bodies.



The Vice President works with the Advocacy team to develop and maintains relationships with government and external stakeholders.



The Vice President is eligible for officer roles in larger advocacy organizations, such as the Ontario Undergraduate Student Alliance, as the normal University of Waterloo representative.



The Vice President maintains and promotes relations between the undergraduate students of the University of Waterloo, the Regional Municipality of Waterloo, and the local area municipalities in which there is a University campus. The Vice President will normally represent the Waterloo Undergraduate Student Association to community organizations established to promote student welfare when it comes to issues such as transit, safety, and housing.



The Vice President will ensure that the Waterloo Undergraduate Student Association maintains links with community groups that can assist in student success. Additionally, the Vice President will be a representative to these groups.



The Vice President is expected to fulfill additional duties as required of their role, including involvement with teaching awards, curricular changes, various academic committee work, and various other duties in line with the spirit of advocating for students in government relations, academic, and co-operative education areas.

Time Commitment:



The term of office for the Vice President is from May 1, 2025, to April 30, 2026, and is a full-time position. The Vice President will also be expected to attend certain events outlined in their role description that may fall outside of regular working hours, including committee meetings, serving official functions, and certain public occasions.

Candidate Eligibility:

Candidates for the Vice President position must be full members of the Waterloo Undergraduate Student Association. According to the bylaws, a full membership is defined as follows:

1. Each undergraduate student currently registered at the University of Waterloo.
2. Each undergraduate student currently registered in a co-operative work term at the University of Waterloo.
3. Each person who was an undergraduate student in the previous term who has not withdrawn or graduated from the University.
4. Each Officer of the Corporation who (i) was elected as an Officer while an undergraduate student, (ii) has graduated from an undergraduate program at the University, and (iii) has yet to complete his/her/their term of office.

The Vice President is a Director on the Board, which has the following additional requirements:

1. Must be at least 18 years of age;
2. Must not be a person who has been found under the Substitute Decisions Act, 1992 or under the Mental Health Act to be incapable of managing property;
3. Must not have been declared incapable under the laws of a Canadian province or territory, or by a court in a jurisdiction outside Canada;
4. Must not be an employee of the Corporation; and
5. Must not be an undischarged bankrupt or expect to become bankrupt during the duration of the term of office.



Nominations for Executive Officer positions require the signature of the candidate and the signature of one hundred (100) other electors.



The Chief Returning Officer, or designate thereof, with the assistance of the Elections and Referenda Officer, shall verify the validity of each nomination form. If a nomination is invalid, the nomination will be rejected, and the candidate will be notified. Candidates whose nominations are rejected after the end of the nomination period will have two business days to make corrections and amendments.



Candidates who have not clarified their membership status by either adding sufficient classes to their schedule or arranging their fees will not be allowed to stand in the election.

How much does it cost to run?

Officer campaigns have a strict spending budget of \$375.00 per candidate. Campaign teams may receive a higher spending limit depending on the campaign team size. Candidates will receive a reimbursement from the Waterloo Undergraduate Student Association for up to one hundred per cent of their spending budget. Spending budgets for campaigns can be found in the [WUSA Elections and Referenda](#) document [Section 7.1]. Candidates, campaign teams, and referendum committee accruing three (3) or more demerit points will receive a reduced reimbursement. Disqualified candidates are not eligible for this subsidy.

Consent

I, _____ give my consent to this nomination for Vice President of the Waterloo Undergraduate Student Association.

I will be running on team _____ (if applicable).

Signature of Candidate

Faculty and Year of Study

Date

ID Number

Local Address

Permanent Address

Local phone number

Permanent phone number

E-mail address

WatIAM

Statement of Understanding

I understand that as an Officer, I will be expected to balance the best interests of the undergraduate student body and those of the corporation. I understand that if elected, I will be required to complete documents such as Conflict of Interest Declaration forms, attend all board trainings and comply with all other responsibilities indicated in procedures, as well as the policies and bylaws of the Corporation.

Signature

Date

Officer Nomination Form

We, the undersigned students of the University of Waterloo, hereby nominate _____ for the office of Vice President of the Waterloo Undergraduate Student Association for the 2025-2026 term.

Please clearly print your full name, sign your full name, and indicate your ID Number.

Printed Name	Signature	ID Number
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____
11. _____	_____	_____
12. _____	_____	_____
13. _____	_____	_____
14. _____	_____	_____
15. _____	_____	_____
16. _____	_____	_____
17. _____	_____	_____
18. _____	_____	_____
19. _____	_____	_____

Printed Name

Signature

ID Number

20.	_____	_____	_____
21.	_____	_____	_____
22.	_____	_____	_____
23.	_____	_____	_____
24.	_____	_____	_____
25.	_____	_____	_____
26.	_____	_____	_____
27.	_____	_____	_____
28.	_____	_____	_____
29.	_____	_____	_____
30.	_____	_____	_____
31.	_____	_____	_____
32.	_____	_____	_____
33.	_____	_____	_____
34.	_____	_____	_____
35.	_____	_____	_____
36.	_____	_____	_____
37.	_____	_____	_____
38.	_____	_____	_____
39.	_____	_____	_____
40.	_____	_____	_____
41.	_____	_____	_____
42.	_____	_____	_____
43.	_____	_____	_____

Printed Name

Signature

ID Number

44.	_____	_____	_____
45.	_____	_____	_____
46.	_____	_____	_____
47.	_____	_____	_____
48.	_____	_____	_____
49.	_____	_____	_____
50.	_____	_____	_____
51.	_____	_____	_____
52.	_____	_____	_____
53.	_____	_____	_____
54.	_____	_____	_____
55.	_____	_____	_____
56.	_____	_____	_____
57.	_____	_____	_____
58.	_____	_____	_____
59.	_____	_____	_____
60.	_____	_____	_____
61.	_____	_____	_____
62.	_____	_____	_____
63.	_____	_____	_____
64.	_____	_____	_____
65.	_____	_____	_____
66.	_____	_____	_____
67.	_____	_____	_____

Printed Name

Signature

ID Number

68.	_____	_____	_____
69.	_____	_____	_____
70.	_____	_____	_____
71.	_____	_____	_____
72.	_____	_____	_____
73.	_____	_____	_____
74.	_____	_____	_____
75.	_____	_____	_____
76.	_____	_____	_____
77.	_____	_____	_____
78.	_____	_____	_____
79.	_____	_____	_____
80.	_____	_____	_____
81.	_____	_____	_____
82.	_____	_____	_____
83.	_____	_____	_____
84.	_____	_____	_____
85.	_____	_____	_____
86.	_____	_____	_____
87.	_____	_____	_____
88.	_____	_____	_____
89.	_____	_____	_____
90.	_____	_____	_____
91.	_____	_____	_____

Printed Name	Signature	ID Number
92. _____	_____	_____
93. _____	_____	_____
94. _____	_____	_____
95. _____	_____	_____
96. _____	_____	_____
97. _____	_____	_____
98. _____	_____	_____
99. _____	_____	_____
100. _____	_____	_____

(Vice President Candidates are required to receive 100 signatures)

Candidate checklist:

- I am a member of the Corporation
- Complete signatures for nomination