

WATERLOO UNDERGRADUATE STUDENT ASSOCIATION

Executive Nomination Package | 2020-2021

Vice President, Student Life

Federation of Students, University of Waterloo, operating as
Waterloo Undergraduate Student Association (WUSA)

RECEIVED BY:

Name: _____

Date: _____

IMPORTANT

- Please read this nomination form in its entirety.
- Only **undergraduate students and members of the Corporation** are eligible to sign Executive nomination forms.
- Fill out all parts of your nomination form.
- For those running in the WUSA General Elections, applications are due 4 p.m. on Thursday, January 23, 2020 to the WUSA front desk in the Student Life Centre.*
- A Candidate Info Session will be held on Thursday, January 23, 2020 at 6 p.m. This Info Session is mandatory as important information will be shared concerning the elections process and the campaigning period.*
- Candidates are responsible for familiarizing themselves with the Waterloo Undergraduate Student Association's by-laws, elections & referenda procedures, and all other applicable organizational documents.
- Candidates are encouraged to submit their information with this nomination form to be included in the Waterloo Undergraduate Student Association's Elections promotional materials. Information should be submitted in the following format: name, team name (if applicable), program and year, previous applicable involvement with WUSA/Waterloo (point-form), top three platform points (option to expand in section below or direct to external link/contact for full platform, but this area is to be brief point-form and not the place to expand on these points), a maximum 100 word bio/reasons why someone should vote for you, and any links to website/social/email address.*

**Not applicable for those running in a by-election.*

Duties as Vice President, Student Life

The Vice President, Student Life works toward ensuring that the University of Waterloo provides an environment wherein its members can pursue personal and social growth as well as academic excellence.

The Vice President, Student Life will address important issues outside the responsibilities of the Vice President, Education with the purpose of educating

the University community. Whenever possible, this will be done in conjunction with related university departments and groups.

The Vice President Student Life will work with the President to advocate for students on topics such as mental health, sexual violence, accessibility and other related issues. The Vice President, Student Life is a natural candidate for multiple university committees as a conduit for student opinion from, among others, the clubs and services.

The Vice President, Student Life encourages interaction between the services with the purpose of finding areas of mutual interest where they can work together. This may include having regular meetings with the Equity Office to assist in furthering the goals of the services.

The Vice President, Student Life will ensure that the Waterloo Undergraduate Student Association maintains links with community groups that can assist this position. Additionally, the Vice President, Student Life will be the Waterloo Undergraduate Student Association's representative to these groups.

The Vice President, Student Life will act as the Waterloo Undergraduate Student Association's primary liaison with the student volunteer base and with its clubs. This position is responsible for the promotion and administration of a student volunteer program to encourage volunteer participation in the activities of the Waterloo Undergraduate Student Association.

The Vice President Student Life will serve as a support for the Corporation's volunteers, including Orientation Leaders, Club Execs, Service Coordinators, and others. This often means providing peer support as well as mediation.

The Vice President, Student Life practices conflict mediation in many aspects of their role, particularly as it pertains to the clubs and services.

The Vice President, Student Life is responsible for supporting clubs and services with the planning and advertising of their events, particularly acting as a bridge with University administration and other external stakeholders, when needed.

The Vice President, Student Life will encourage, promote, and assist student-initiated projects and performing groups in the field of creative arts.

The Vice President Student Life will oversee First Year orientation and new student transition.

The Vice President, Student Life will report to the President, Board of Directors and Students' Council.

Time Commitment

The term of office for the Vice President, Student Life is from May 1, 2020 to April 30, 2021, and is a full time position. The Vice President, Student Life will also be expected to attend certain events outlined in their job description that may fall outside of regular working hours.

Candidate Eligibility:

Candidates for Executive positions must be full members of the Waterloo Undergraduate Student Association. According to the bylaws, a full membership is defined as follows:

1. Each undergraduate student currently registered at the University of Waterloo;
2. Each undergraduate student currently engaged in a co-operative work term;
3. Each undergraduate student who is not registered in the current term but who was registered in the previous term and has shown intention to register in the next term; and
4. The President and Vice Presidents of the Corporation.

The Vice President, Student Life is an *ex-officio* Director on the Board, which has the following additional requirements:

1. Must be at least 18 years of age;
2. Must not have been declared incapable under the laws of a Canadian province or territory, or by a court in a jurisdiction outside Canada; and
3. Must not be an undischarged bankrupt or expect to become bankrupt during the duration of the term of office.

Nominations for Executive positions require the signature of the candidate and the signature of one hundred (100) other electors. These electors must be members of the Corporation.

The Chief Returning Officer, or designate thereof, will check the validity of each nomination form. If a nomination is invalid, the nomination will be rejected and the candidate will be notified. Candidates whose nominations are rejected after the end of the nomination period will have two business days to make corrections and amendments.

Candidates who have not clarified their membership status by either adding sufficient classes to their schedule or arranging their fees will not be allowed to stand in the election.

How much does it cost to run?

Executive campaigns have a strict spending limit of \$375.00 per single member candidate. Candidates will receive a subsidy from the Waterloo Undergraduate Student Association for up to one hundred per cent of their actual campaign expenses. Disqualified candidates are not eligible for this subsidy.

CONSENT

I, _____ give my consent to this nomination for Vice President, Student Life of the Waterloo Undergraduate Student Association. I will be running on team _____.

(if applicable).

 Signature of Candidate

 Faculty and Year of Study

 Date

 ID Number

 Local Address

 Permanent Address

 Local phone number

 Permanent phone number

 E-mail address

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STATEMENT OF UNDERSTANDING

I understand that as an Executive, I will be expected to balance the best interests of the undergraduate student body and those of the corporation. I understand that if elected, I will be required to complete Conflict of Interest Declaration forms and to follow all other responsibilities indicated in Council and Board Procedures, as well as the policies and bylaws of the Corporation.

 Signature

 Date

EXECUTIVE NOMINATION FORM

We, the undersigned students of the University of Waterloo, hereby nominate _____ for the office of Vice President, Student Life of the Waterloo Undergraduate Student Association for the 2020-2021 term of office.

* Please clearly print your full name, sign your full name, and indicate your ID Number *

PRINTED NAME	SIGNATURE	ID NUMBER
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(Executive Candidates are required to receive 100 signatures)



Candidate Checklist:

- I am a member of the Corporation
- Complete signatures for nomination