

Federation of Students
Student's Council
 September 16th, 2018
 SLC 1120/1121 (Multipurpose Room)

Chair	Elizabeth O'Sullivan
Secretary	Seneca Velling
Attendees	Kocko, Christopher; Chen, Junru; Richardson, Savannah; Walden, Kiana (President, Science Society); Baik, Vincent; German-Doucet, Jaque; Cheng, Linyi; Mbandi, Joshua; Gerrits, Matthew; Hou, Yu Chen; Akhtar, Bilal; Altaf, Subhan (Muhammad); MacMillan, Kurt; Eyre, Alexander; Cortes, Amandreo; Small, Jason; Easton, Benjamin; Tran, Tomson; Lee, Alex (President, Mathematics Society); Saleh, Rana; Wu, Richard; Campbell, Oliver; Arnold, Katie (President, Engineering Society B); Shimoda, Mariko (President, Engineering Society A); Candler, Ethan; Mohan, Andrew; Velling, Seneca; Tran, Tomson (President, AHSUM Society), President of ESS
Expected Absences	

Order of Business

In an effort to be clearer around the process being followed for the meeting, this agenda was constructed with notes from previous and current officers of Council.

Order of Business	1
Preliminaries	3
Call to Order	3
Approval of the Agenda	3
Territorial Acknowledgement	3
Approval of the Minutes	3
8 th of July 2018 Meeting Minutes	3
26 th of August 2018 Special Meeting Minutes	3
18-19 th of August 2018 Electronic Voting Records	3
Items for Adoption by Consent	3
Referred from the Policies & Procedures Committee for Approval	3
Ratification of the Fall Term Service Coordinators	3
Ratification of Inclusivity, Equity, and Diversity Service Name	4
Procedural Amendments to Co-op Students' Council (Procedure 10)	4
Reports	4
Executive Reports	4
Reports from the Officers of Council	4
Reports from Committees, Commissions, and Services	4

Councillor Reports	4
Special Orders	4
StudentCare© Presentation and Legal Service	5
Task Force for GM Engagement and Council of Delegates Reforms Presentation	5
General Orders	5
IFC and SLEF Financial Transparency for the Membership	5
IFC and Volunteer Procedural Amendments	5
Electronic Approval Process	5
Invitation of News Groups to Council	6
New Policies, Amendments, and Rescission	6
Various Motions Pertaining to Budget & Appropriations	6
Pro Tem. CLAC Membership	6
Services Cost-sharing Information	7
Communication of Standardized Leasing Options	7
New Business	7
Adjournment	7
Acknowledgments	8

Preliminaries

Adding items to the agenda requires a two-thirds vote, although new items of business can still be raised without needing that vote once the entire agenda is complete.

Call to Order

Be it resolved that the Speaker calls the meeting to order at 12:30 PM.

Approval of the Agenda

Be it resolved that Council approve the agenda of **16th of September 2018** meeting as presented.

Territorial Acknowledgement

Pursuant to Federation Policy 50, *Indigenous Engagement and Inclusivity*, the Federation of Students' Council acknowledges:

The University of Waterloo is on the traditional territory of the Neutral, Anishnaabeg, and Haudenosaunee peoples. The University of Waterloo is situated on the Haldimand Tract, land promised to the Six Nations, which includes six miles on each side of the Grand River.

Approval of the Minutes

The minutes of a meeting are the official record of what happened at that meeting, and contain the authoritative versions of the actions taken at the meeting. If there are significant reservations about the minutes, the approval may be dispensed with, and the minutes will be returned at the subsequent meeting for approval.

8th of July 2018 Meeting Minutes

Be it resolved that Council approves the minutes of the **8th of July 2018** Meeting as presented.

26th of August 2018 Special Meeting Minutes

Be it resolved that Council approves the minutes of the **26th of August 2018** Special Meeting as presented.

18-19th of August 2018 Electronic Voting Records

Be it resolved that Council ratifies the results of electronic approval of the FY2018 General Operating Budget as presented in the Electronic Voting Records of the **18-19th of August 2018 Electronic Ballot**.

Be it further resolved that Council approves the electronic voting record of the **18-19th of August 2018 Electronic Ballot**.

Items for Adoption by Consent

Per Council Procedure 9, items on the consent agenda will be considered in gross, without debate or amendment. Items will be moved from the consent agenda to the regular agenda upon the request of any member. The purpose of the consent agenda is not to suppress debate but to allow Council to quickly consider and approve uncontroversial items.

Referred from the Policies & Procedures Committee for Approval

Be it resolved that Council approves of the Freedom of Information & Secrecy in Corporate Governance Policy, as presented.

Be it resolved that Council approves amendments to Policy 48, Counter Discrimination, as presented.

Ratification of the Fall Term Service Coordinators

Be it resolved that Council ratifies the appointment of the Fall Term Service Coordinators, as presented (see

attachment). — Savannah Richardson

Ratification of Inclusivity, Equity, and Diversity Service Name

Be it resolved that Council ratifies the Campus Life Advisory Committee's approval name for the service catering to racial inclusivity, equity, and diversity as Racial Advocacy for Inclusion, Solidarity, and Equity (RAISE)
— Savannah Richardson

Procedural Amendments to Co-op Students' Council (Procedure 10)

Be it resolved that Council approves proposed amendments to Procedure 10, §J(VIII), Co-op Students' Council, as presented (see attachment). — Connor Plante (Co-op Affairs Commissioner)

Reports

Motions arising directly out of a report, including to adopt recommendations in the report, may be considered immediately after the report without having to wait until later in the meeting. No action is required to receive a report. If Council decides to adopt or accept a report, then it is endorsing the entire report and not just the recommendations.

Executive Reports

Each executive will highlight key aspects of their written reports in an oral report that lasts no longer than 2 minutes, to be followed immediately by a question period lasting no longer than 10 minutes per executive.

1. President
2. Vice President, Student Life
3. Vice President, Operations and Finance
4. Vice President, Education

Reports from the Officers of Council

To be delivered orally. Any questions relating to the report or any other matter may be asked following the oral report.

1. Speaker
2. Secretary – Notice of attendance requirements and expulsion of Councillors

Secretary's Note: The following members were eligible for removal due in accordance with Article 8, §8(2), of the bylaws and Procedure 9, Meetings of Students' Council:

- Jack Codini (Arts);
- President of ASU (Arts);
- President of Engineering Society A (Engineering);
- President of the Environment Students Society (Environment);
- Rahul Sirwani (Mathematics);

Reports from Committees, Commissions, and Services

1. Policies & Procedures Committee – PPC Memorandum and adoption of resolution. (attached)
2. Spring 2018 End of Term Service Reports

Councillor Reports

1. Mathematics Caucus (Yu Chen Hou, Deon Hua & Bilal Akhtar)

Special Orders

A special order is an item of business that will take precedence over all other business at the designated time for the special

order. As it suspends the normal rule that each item must be disposed of before another can be brought up, setting or removing a special order requires a two-thirds majority vote unless originally included in the agenda.

StudentCare© Presentation and Legal Service

For Discussion: Guest presentation from *StudentCare©* — Kurt MacMillan

Be it resolved that Council approves the attached motion pertaining to *Legal Service* requested by the Board of Directors.

- “Legal Survey” Results
- Legal Service Provision supporting documentation

— Tomson Tran & Seneca Velling

Task Force for GM Engagement and Council of Delegates Reforms Presentation

For Discussion: Finalized Proposals and General Update presentation from the Task Force (see attached)

Be it resolved that Council *approves-in-principle* changes to the bylaws, as presented by the *Task Force for General Meeting Engagement & Council of Delegates Reforms*, for recommended adoption by the Board of Directors;

Be it further resolved that Council approves the proposed procedure package *with the proviso that* the relevant procedures shall only come into effect if the bylaw changes heretofore *approved-in-principle* are duly ratified by a General Meeting of the Corporation;

Be it further resolved that Council authorizes the Policies & Procedures Committee (PPC) to review and make minor editorial and compliance changes as needed to the approved procedure package;

Be it further resolved that the Policies & Procedures Committee (PPC) shall review the existing procedures manual for compliance with and made edits where necessary for said bylaw changes, provided that such changes once approved by PPC are ratified by a committee of the whole Council; and

Be it further resolved that the Secretary shall report back to Council the status of implementation of the approved procedure package and bylaws after the General Meeting of the Corporation has occurred.

— Richard Wu, Elizabeth O’Sullivan, Jason Small, Connor Plante, Benjamin Easton, and Seneca Velling (on behalf of the Task Force)

Be it resolved that all members of Council shall submit completed Conflict of Interest Forms (to be distributed electronically following this meeting) to the Secretary and Speaker no later than October 1st, 2018. — Jason Small & Seneca Velling

General Orders

A general order is an item of business that is ordered to be taken up at a meeting. Time limits to discussions indicate the point at which the Speaker will end the discussion unless Council directs otherwise.

IFC and SLEF Financial Transparency for the Membership

Be it resolved that adopts the Resolution on SLEF and IFC Funds Transparency, as presented. — Benjamin Easton, Elizabeth O’Sullivan, Christopher Kocko, Seneca Velling

IFC and Volunteer Procedural Amendments

Be it resolved that Council approves the procedural amendments to Procedure 10, *Committees of Students’ Council*, and Procedure 24, *Volunteer Appreciation, Skill Development, and Team Building*, as presented. — Savannah Richardson.

Electronic Approval Process

Be it resolved that adopts the Resolution on Electronic Approval Process, as presented. —Linyi Cheng

Invitation of News Groups to Council

Be it resolved that adopts the Resolution on Inviting News Groups to Cover Students' Council Meetings, as presented. — Linyi Cheng

New Policies, Amendments, and Rescission

Be it resolved that Council gives leave to introduce for first reading of a Committee Transparency Policy; and **be it further resolved that** Council refers the policy and records of first reading to the Policies & Procedures Committee. — Bilal Akhtar & Deon Hua

Be it resolved that Council gives leave to introduce for first reading of an Attendance Transparency Policy; and **be it further resolved that** Council refers the policy and records of first reading to the Policies & Procedures Committee. — Bilal Akhtar & Deon Hua

Be it resolved that Council rescinds Policy 48, *Counter Discrimination #1 and #2*. — Rana Saleh.

Various Motions Pertaining to Budget & Appropriations

Be it resolved that Council adopts the Resolution to Return the Information Technology (IT) and Marketing & Communications Budgets Part of the Public General Operating Budget, as presented. — Deon Hua

Be it resolved that Council adopts the Resolution on Budget Processes, as presented. — Joshua Mbandi & Deon Hua

Whereas expenses related to the Director of Commercial Operations were funded out of student dues in the 2018-2019 Federation budget;

Whereas the Budget and Appropriations Committee said that such expenditures must be covered from student dues as a fee increase approved by members in the Winter 2015 General Meeting was, in part, earmarked for the purpose of creating this position;

Whereas Student fees should not be subsidizing Commercial Operations;

Whereas the Director of Commercial Operations' priorities are focused on the Federation's Commercial Operations;

Whereas paying for the Director of Commercial Operations' office and salary out of the General Operating Budget is an indirect subsidy of Commercial Operations;

Whereas Students' Council has ultimate oversight of and power to determine student priorities in the expenditure of members' fees pursuant to Article 8 §7(2) of the bylaws;

BIRT Council deems that, contrary to any past General Meeting motion, the salary and expenses related to the position of the Director of Commercial Operations should be funded from the Commercial Services budget and not from any student dues or fees.

BIFRT Council urges the Board of Directors to make the necessary changes to shift the aforementioned expenditures towards the Commercial Services budget no later than the end of the current fiscal year.

— Jason Small & Deon Hua

For Discussion: Commercial Operations Losses (See attached 2018-09-16 Feds' Commercial Operations Profit-Loss Analysis presentation). — Deon Hua & Bilal Akhtar

Be it resolved that Council adopts the Resolution Regarding a Full Financial Audit of the Bombshelter Pub, as presented. — Joshua Mbandi & Deon Hua

Pro Tem. CLAC Membership

Be it resolved that Council appoints _____ to the Campus Life Advisory Committee as a *pro tempore* member. — Jacque German-Doucet

Services Cost-sharing Information

Be it resolved that Council adopts the Resolution for Information on Services Under Consideration for Transfer to the University, as presented. — Yu Chen Hou & Deon Hua

Be it resolved that Council adopts the Resolution to Request the Services Manager to Investigate Increased CEE Funding for Coop Connection, as presented. — Yu Chen Hou & Deon Hua

Communication of Standardized Leasing Options

Whereas a new standardized lease was recently introduced in Ontario and has been mandatory for all lease signings since April 30, 2018,

Whereas large housing companies in Waterloo have taken advantage lack of awareness of tenant rights among the student body to trounce tenant rights in the past,

Whereas awareness of legal rights is an important first step to start and sustain a conversation about tenant rights in the area;

BIRT Council tasks the Vice President, Education or a Commissioner under his portfolio to make a post about the mandatory standardized lease and the benefits it provides, and share it on social media channels;

BIFRT Council tasks the Vice President, Education to lobby Off Campus Housing to advertise the standardized lease to students;

BIFRT the Federation advertise the standardized lease on its platforms, such as the Off Campus Community.
— Bilal Akhtar & Deon Hua

New Business

Any Councillor may raise any item of concern during new business. Generally, long discussions without a specific motion before Council should be avoided, and are technically against the rules of procedure. If a Councillor has any questions about the procedure, form, or content, they should ask the Speaker.

Adjournment

Adjournment scheduled at 4:30 PM.

Acknowledgments

Some recognition of effort is required for the past and current officers of Student's Council, as their hard work has led to vast improvements to the efficiency and efficacy of this body, including in the improvements made in the construction of this agenda and the attached minutes. The following members in particular have devoted an extraordinary amount of time and effort to the cause of amplifying discussions on student issues and improving the clarity of debate:

- Alexander Wray (Speaker, 2016-2017), for his efforts to run concise and productive meetings.
- Andrew Clubine (Speaker, 2014-2015), for his efforts in introducing transparent procedure to the operations of Council.
- Sacha Forstner (Secretary, 2016-2017), for his efforts in bringing the operations and decisions of Council to the at-large student population.