1.0 PRELIMINARIES

1.1 Call to Order

B. Easton presided as Chair and called the meeting to order at 5:32 p.m.

1.2 Approval of the Agenda

*It was the consensus of the Board* to approve the agenda as presented.

1.3 Territorial Acknowledgement

The Board recognizes that Waterloo Undergraduate Student Association (WUSA) operates on the traditional territory of the Neutral, Anishnaabeg and Haudenosaunee peoples. The University of Waterloo is situated on the Haldimand Tract, land promised to the Six Nations, which includes six miles on each side of the Grand River.
1.4 **Oral Conflict of Interest Declaration**

In accordance with Procedure 2, §II (6), the Chair poses the following question:

"In relation to any of the items of business on the agenda for this meeting, does any Director have an actual, perceived, or potential conflict of interest?"

There were no conflicts of interest declared.

1.5 **Remarks of the Chair**

The Chair shared that he had responded to an Engineering Society letter that was received in September regarding the WUSA Box initiative. The Board had been copied on the email.

The Chair noted that he would be using a consent agenda for items 2-5, for efficiency purposes.

2.0 **APPROVAL OF THE MINUTES OF THE STUDENT COUNCIL BOARD MEETINGS**

J. Hunte joined the meeting at 5:35 p.m.

B. Easton noted that he had received a number of the transcribed meeting minutes from INaMINUTE Ltd. He anticipated that approvals of these minutes would take place at the December meeting.

K. Sharma noted a change required to point 3.1.2 of the October 20, 2020 standard meeting minutes. He stated that he had not asked for a meeting to be scheduled with I.T., but rather requested an update on the status of this item. The Chair noted that he would address this and a few other required changes to the minutes.

3.0 **REPORTS**

3.1 **Executive Reports**

3.1.1 **President**

A. Simpson shared that Imprint had been announced to the public and that the Board of Directors would be attending the general meeting for which she would send details shortly.

According to A. Simpson, she was currently working on communications to update students on promises that had been made throughout spring term. She was also finishing up final recommendations arising from the August council meeting.

A. Eyre queried whether Iron Warrior, Math News and other faculty newspapers had been informed about Imprint and whether they were pleased with how the project had
transpired. A. Simpson shared that she had not specifically reached out to advise that Imprint publications would be acquired.

B. Easton advised that he and A. Simpson would be signing the final agreement.

3.1.2  **Vice-President, Operations and Finance**
A. Guevara stated that she had contacted Chris Read about the Federation Hall mandate from council. She was waiting to book a meeting. She was also coordinating a number of items in terms of student care, such as the challenges arising from COVID-19, as well as an agreement between Student Care and Finance regarding distribution of funds.

A. Eyre queried whether a meeting between the Raise executives and staff had been scheduled yet. A. Guevara noted that she would provide an update on this item during the confidential session.

### 3.2 Committee Reports

3.2.1  **Executive Committee**
A. Simpson stated that she did not believe any decisions had been made by the Executive Committee recently and so opened the floor for questions.

M. Town noted that the Executive Committee had approved her vacation for the first week of December, beginning November 30, 2020.

3.2.2  **Strategic and Long-Range Planning Committee**
A. Simpson shared with the Board a copy of the new Strategic and Long-Range Plan, noting that it had already passed through two (2) approval bodies. The Chair thanked A. Simpson for her hard work on the plan.

*Be it resolved that* the Board approved the 2020-2025 Long-Range Plan and recommended its adoption by Students’ Council.

3.2.3  **Planning Student Spaces and Works Committee**
A. Guevara advised that the Committee had met recently and no decisions had been made. She shared the following:

- There was an update on the Bomber plan and certain items were being fleshed out. A staff member would be asked to present the plan to the Board.
- A discussion had taken place regarding some services spaces with the SLC/PAC expansion.
- Engineering had been solicited to build an abstract goose-type statue. One (1) idea being considered was that students could pass by and touch the beak before an exam. Two (2) councilors and a representative from GSA were helping with the project.
4.0 BUSINESS ARISING FROM THE PREVIOUS MINUTES

The Chair advised there was no new business arising from the previous minutes to report.

5.0 GENERAL ORDERS

5.1 UCRU Presentation to Council and Fee Timeline

M. Town provided an update regarding discussions with UCRU.

B. Easton enquired as to whether UCRU had considered how it would expand to the remaining schools who were not yet members. M. Town advised that recruitment continued to be a priority but that there were not any expressions of interest from the other institutions at this stage.

M. Town discussed with the Board the process foreseen regarding the proposed UCRU fee. She advised that the timeline from UCRU was flexible and that WUSA could seek to approve a fee this year or next. She shared that there were currently two (2) schools of thought: a per student or per institution fee. The choice of whether advocacy fees should be mandatory or not was up to the Board to decide.

A. Eyre recommended that the Board keep the fee optional and include it in a referendum. He believed that a referendum would be best as the next AGM would likely be online. He shared that it was important to have as much democratic involvement as possible as it would cost students. B. Easton advised that the Board would set the agenda for the AGM so there would be an opportunity to discuss what such an approval would look like.

E. Yang opined that the Board should not bring this item to referendum as it would bring confusion to students.

M. Town reminded the Board that WUSA was already a member of UCRU. She asked whether the Board would like to provide a direction for the approval pathway for the fees, or whether this should be deferred until there was more information available.

It was agreed that it would be prudent for the Board wait before making any direction about how to approve the fee. A. Eyre reiterated that it would be in the Board’s best interest to do a referendum and for the fee to be optional.

E. Yang questioned whether this item should be prioritized for this governing year or next. M. Town shared that it was feasible to have it approved this or next year.

B. Easton noted that he would work with M. Town and A. Simpson to create a proposal to present multiple options at the next general meeting.

E. Yang noted that autonomy and the ability to leave and join the association freely was an important consideration.
M. Town shared that WUSA was currently working on friendly terms with UCRU. If the Board had any concerns or any reason to believe that it did not wish to become a formal member, to bring it to her attention as soon as possible.

**ACTION:** B. Easton, M. Town and A. Simpson to draft a UCRU fee proposal to present at the following Board meeting.

5.2 **Approval of General Meeting Dates for FY2021 and FY2022**

*Be it resolved that* the Board set the FY2021 Annual General Meeting on March 9, 2021; and

*Be it further resolved that* the Board set the FY2022 Annual General Meeting on March 15, 2022.

A. Simpson shared that it was helpful to plan for next year’s AGM in advance as it would likely be online again. Planning in advance would provide the Board with the opportunity to conduct a hybrid style or regular general meeting. A timeline could be set for when items needed to be completed.

E. Yang left the meeting at 6:14 p.m.

In response to a request that the time for the AGM be set for after 5:00 p.m. in order to accommodate the various schedules of students, A. Simpson shared that the timing was flexible and could be set according to Board requirements.

A. Simpson confirmed that there would be a meeting of delegates and the Board would follow the same system as in March. If there were any recommendations, they could be submitted for consideration.

E. Yang joined the meeting at 6:17 p.m.

*On a MOTION by B. Easton, seconded by A. Simpson, it was resolved to accept the consent agenda, as presented.*

*The motion was carried.*

6.0 **OTHER BUSINESS**

The Chair noted there was no other business to report.

*Be it resolved that* at 6:18 p.m. the Board moved to the confidential session.

7.0 **PRELIMINARIES**

Discussion was documented in the private and confidential meeting minutes.
7.1 **Approval of the Agenda**
Discussion was documented in the private and confidential meeting minutes.

7.2 **Oral Conflict of Interest Declaration**
Discussion was documented in the private and confidential meeting minutes.

7.3 **Remarks of the Chair**
Discussion was documented in the private and confidential meeting minutes.

8.0 **APPROVAL OF THE MINUTES OF THE BOARD OF DIRECTORS’ MEETING**
Discussion was documented in the private and confidential meeting minutes.

8.1 **October 20, 2020 Meeting Minutes**
Discussion was documented in the private and confidential meeting minutes.

8.2 **Outstanding Board Meeting Minutes**
Discussion was documented in the private and confidential meeting minutes.

9.0 **REPORTS**
Discussion was documented in the private and confidential meeting minutes.

9.1 **Executive Reports**
Discussion was documented in the private and confidential meeting minutes.

9.2 **Committee Reports**
Discussion was documented in the private and confidential meeting minutes.

10.0 **BUSINESS ARISING FROM PREVIOUS MINUTES**
Discussion was documented in the private and confidential meeting minutes.

10.1 **Executive Performance Evaluation**
Discussion was documented in the private and confidential meeting minutes.
11.0 GENERAL ORDERS

11.1 Investment Allocations by Sector

Discussion was documented in the private and confidential meeting minutes.

11.2 Update on Governance Review

Discussion was documented in the private and confidential meeting minutes.

12.0 OTHER BUSINESS

Discussion was documented in the private and confidential meeting minutes.

13.0 ANNOUNCEMENTS

There were no announcements.

14.0 CLOSE OF MEETING

It was consensus of the Board to close the meeting at 8:19 p.m. as there was no further business to discuss.